

**Minutes of a meeting of Cowbit Parish Council, held on Monday the 13<sup>th</sup> of January commencing at 7:30pm in Cowbit Village Hall, Barrier Bank, Cowbit.**

Present: T. Tyrrell (Chair), E. Fragile (Vice Chair), C. Elliott, P. Simpson, J. Barnes and D. Sandhu

District Cllrs: A. Casson, A. Woolf and T. Sneath

Susan Whitton (Emergency Planning & Business Continuity Manager) LCC, Graham French (Clerk & RFO) Weston PC, Lisa Edgeley (Clerk & RFO) Moulton PC and 5 members of the public.

**68. Chairman's welcome and Public Forum.**

A member of a craft group that meet in the Village Hall asked whether the PC would support a Lantern parade and tree in the village at Christmas, for the school children, parents, etc to parade from the tree to the Church then on to the Village Hall for refreshments.

The local vicar is in support with a Crib Service

The lanterns would be crafted with battery operated tea lights.

All members agreed that it would be a good thing to support and it was agreed to add it to the next meeting agenda.

A resident asked if there was any further information regarding the A16 being closed next Monday. The Chair replied that it will be closed for a period of time as and when required and it may only be overnight.

Cllr Woolf mentioned that his Chairman's quiz night is to be held in the hall on Saturday the 15<sup>th</sup> of February.

**69. To formally co-opt Mr Mark Noyce onto the Parish Council.**

**a. A Declaration of Acceptance of Office to be signed and witnessed.**

After the Agenda had been published, Mr Noyce contacted the Clerk to retract his application. He explained that he works away on a regular basis and would be unable to attend the majority of PC meetings. He confirmed that he is still keen to help in any way he can, and will continue to remove any graffiti in the village.

The vacancy will be re-advertised.

**70. To receive a presentation from Sue Whitton, Emergency Planning & Business Continuity Manager on setting up a Community Emergency Plan with the neighbouring Parishes.**

Gives advice and support to SHDC and the members.

Promoting Community Resilience and co-ordination working alongside the emergency services.

*19:40 Peter Simpson arrived.*

Community Resilience Forum website : LCC, SHDC, IDB's, Fire and Police, etc.

Link to event planning, road closures, etc.

Require 3 points of contact for each PC.

Plan will include contacts within the community who can deal with specific incidents.

Once the plan template has been populated and a group has been setup, they will come out and provide training.

Conference planned every year for Lincolnshire.

Ideally a joined up plan combining the 3 parishes, Weston, Moulton and Cowbit.

Government Community funding available as long as there is a group setup.

The Chair thanked Sue for her time and agreed that the 3 parishes would look into it.

**71. To receive and approve apologies for absence.**

At the time of the meeting, apologies had been received from Councillor Pepper.

**72. To receive Declarations of Interest in accordance with the Localism Act 2011 and to consider any requests for dispensations.**

There were none.

**73. Minutes of the last meeting to be approved and signed by the Chair as a correct record.**

The Minutes were proposed by JB and seconded by CE.

All agreed and the Chair signed them as such.

**74. Matters arising from the Minutes, (not covered on this agenda).**

The new PC notice board has been purchased, but exceeded the maximum spend of £1,000

It is double sided and twice the length of the existing one.

It will be sited opposite the Church, by the side of the bus stop.

CE proposed, DS seconded and all agreed to the expenditure.

The Police online session has been cancelled.

The new Defibrillator to go on Station House should be fitted in the next few days.

No garages are being let at the moment in Cowbit, with no waiting list, even though it appears that some are empty.

Cllr Woolf agreed to look into it.

**75. To receive the Clerk's Report on matters outstanding.**

The Clerk's report was received.

Welcome Gates

Cllr Pepper has forwarded an email from the Principal Highway Officer at LCC, stating that they are happy to provide the signage for the gates, but would require exact locations for them to be placed.

It was agreed that the Chair will liaise with the Clerk with the PC's response.

**76. Police matters and to receive the online Police report.**

There were 6 crimes reported in Cowbit for November 2024:

- 2 vehicle crimes
- 2 anti-social behaviour
- 1 criminal damage and arson
- 1 violence and sexual offence

**77. Highways matters and to receive the CSW report.**

CSW

Between November and December 2024 there were 8 vehicles reported, the fastest travelling at 58mph in a 30mph zone.

**78. Financial matters: -**

**a. To receive a Summary report and Bank Reconciliations.**

The report showed Receipts to date of £24,824.52 (including the Precept)

Payments to date of £15,812.98

November bank reconciliation checks out.

December bank reconciliation shows an error of -£10 which the Clerk explained as an underpayment to a provider, which has been rectified and will show on the January bank reconciliation.

**b. To approve outstanding payments as per the list provided.**

Payments totalling £5,461.76 were proposed by PS, seconded by CE and unanimously approved. The payment total included a payment of £1,649.14 to LCC for highways grass cutting.

**79. Planning matters.**

There were 4 planning applications received since the last meeting: -

**H01-0018-25** 36 Stonegate, Works to Cowbit Tree Preservation Order No 1 1982

**H01-0007-25** Pumping station, Mill Drove South, details of photographic building recording, Biodiversity Net Gain Plan and scheme to deal with contamination. (Conditions 7, 8 and 11 of H01-0509-23)

**H01-1045-24** Pumping station, Mill Drove South, details of external materials, landscaping and tree planting, means of foul water disposal, existing and proposed site levels and proposed floor levels, boundary treatments, precautions to be taken to prevent the deposit of mud on public highways, frontage footway and paving and design and positions of all external boxes for gas and electricity supplies and any gas flues and soil vent pipes. (Conditions 3,9,13,14,15,16,18,21 and 22 of H01-0509-23)

**H01-1029-24** Adj. to 128 Barrier Bank, approved under H01-0757-22 Modification of condition 1 to allow amendments to previously approved plans.

It was agreed that the PC had no comments on any of the above applications.

**80. Playing Field Usage.**

**a. To approve football team charges to include usage and utilities.**

Teams to agree not to use the field if it is frosty or wet.

SUFC goal posts to be moved in order to reduce wear and tear in one area.

It was agreed that contracts will be made to bring both teams inline.

A meeting to be arranged with both teams to agree the charges and sign the contracts.

**Action:** DS to arrange a meeting with the teams.

**b. To receive an update regarding the proposed new play equipment.**

Members were concerned that the funding needed to be spent by the end of the calendar year 2024.

**Action:** DS to speak with Darren to find out whether the funds are still available.

**81. Items to be included on the agenda for the next meeting.**

Christmas Lantern Parade

Cow for Roundabout

Community Resilience Team

**82. To confirm the date of the Annual Parish Meeting and general meeting, provisionally set for the 10<sup>th</sup> of March 2025.**

It was confirmed that the date be moved to the **17<sup>th</sup> of March**.

Meeting ended at 20:40