

**The Annual General Meeting of Cowbit Parish Council will be held at Cowbit Village Hall  
on Monday 22<sup>nd</sup> May 2017 at 7.30pm**

**AGENDA**

**Chairman's remarks and welcome**

7.30pm Public Forum

**2. Apologies for absence.**

a. To receive apologies for Councillors absence.

**3. Declarations of interest.**

a. To receive any declarations of interest in accordance with Localism Act 2011, and to consider any requests for dispensations in respect of DPI's.

**4. Election of Chairman.**

**5. Acceptance of Office signed.**

**6. Election of Vice-Chairman.**

**7. Acceptance of Office signed.**

**8. Notes of the previous meeting held on 24<sup>th</sup> April 2017 to be approved a true copy of the minutes.**

**9. Clerk's report.**

a. To receive the Clerk's report on any matters outstanding.

**10. Police matters.**

a. To receive the Police report.

**11. Highways matters.**

a. To receive the highways report.

**12. Financial matters.**

a. To receive the financial report as stated on page 3 and internet banking.

b. To receive and approve the Internal Auditor's Report.

c. To approve the Annual Governance Statement.

d. To approve the Statement of Accounts.

e. To authorise the Chairman to sign the Annual Return accordingly for return to the external auditors.

**13. Planning matters.**

a. To receive the planning report.

**14. Village Hall representative.**

a. To receive an update on Village Hall matters.

**15. Playing field/Pavillion representative.**

a. To receive an update on the Playing Field/Pavillion matters.

**16. Correspondence.**

a. General correspondence for inspection at the meeting.

**17. Councillor's reports & items not on the agenda and also for Councillors to raise items for next month's agenda.** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.**

**18. Date of the next meeting.**

a. To confirm the date of the next Parish meeting provisionally scheduled for **Monday 10<sup>th</sup> July 2017 at 7.30pm.**

**19. To resolve whether to exclude public, police and press, who will be requested to leave the meeting at this stage.**

Should this resolution be passed, members of the public, press and police will be required to leave the meeting at this stage.